

Adamstown Area Library Trustees Meeting Minutes April 13, 2022

In Attendance

Board: Marj Hyrb, Jess McManimen, Cindy Mellinger, Hope Schmids, Curt Unruh, Anne Williams

Staff: Carolyn Reiste

Friends: Judy

Meeting was held at library and called to order at 6:35 by Anne Williams.

Secretary's Report was presented by Hope Schmids. **Motion to accept: Cindy Mellinger, Marj Hyrb. Approved.**

Treasurer's Report was presented. **Motion to accept: Hope Schmids, Jessica McManimen. Approved.**

Friends' Report was presented by Judy, who announced the last book sale at old library location will be on 4/26/22. Friends will relocate to new library by end of May. Basket Bingo fundraiser will be held on Sunday, October 2 at Reamstown Fire Company Hall. More details to come.

Director's Report was presented by Carolyn Reiste, who played Friends' book sale video. Laura helped with its creation.

- Reopening Plan - masks not generally required but may be required for some indoor programs in close quarters.
- COVID test kits - Carolyn applied for and we received 24 kits from Commonwealth DOH
- Northern Lancaster Hub in transition of staff, bus not currently running
- Circulation policies reformatted to excel sheet
- State Report – summary of annual state report included in packet

Cindy Mellinger acknowledged what a great job Carolyn is doing with Cocalico cares.

Twenty-eight businesses are participating in spring scavenger hunt, which encourages families to do fun activities. AAL was mentioned in Cocalico School district newsletter and interview with Carolyn in digital newsletter. AAL is unique in its homeschool curriculum and inspirational books sections. These are popular with homeschool families, who are allowed more than the standard ten holds. Crossroads Homeschool Group is a large non-religious group. Jess McManimen asked if they use AAL and suggested we find ways to engage them. Most homeschool families are heavy users but not donors or supporters.

Motion to accept: Cindy Mellinger, Jessica McManimen. Approved.

New Business:

- **Unruh Insurance Cruise Night** – Anne/Curt
May 20, 4 p.m. – 8 p.m., stand holders arrive at 3 p.m. for set-up. Library and Friends will each have a table. Boehringer's will donate ice cream for us to sell.
- **Trustee Items Community Room** – Carolyn/Anne
Making room for temporary relocation of Friends to community room until new Borough building is constructed.
- **Board retreat** paid for by OCL. Schedule for September 14. Aim for 100%; must have 80% board participation.
- **Northern Lancaster County Chamber Business and Community Expo.** We will register and participate. Thursday, April 28 4:30 – 7:00. Setup by 3:30. At Highspire Complex, Adamstown

Old Business:

- **Community Room Policy** – Jess McManimen presented the updated policy. Motion Hope, Curt
There was discussion about how to handle groups such as Young at Heart from RealLife Community Services who have been using the room on a steady basis. Have them complete an application. Give them notice. We'll decide from there. Application should ask for certificate of insurance. **Motion to accept: Hope Schmids, Curt High. Approved.**
- **Adamstown Borough Update** – Curt Anne, Curt, Carolyn and Margaret met with Alex, Randy Good, Lisa and Delyn. Brainstorming session. Will meet again soon. Randy said borough offers \$125K for land, with stipulation that AAL use \$75K to pay off part of mortgage; reamortize, \$25K for Friends' Tranquility Garden, \$25K to use as we see fit. 30 parking spots for library. Anne will email board on the 19th asking feedback about purchase price. Lisa and Sam perhaps to use passport office as temporary office during transition.
- Book drop and ramp need to be completed. Jane Weber may donate for landscaping.
- Gold Outing tee sponsors will receive 2 signs this year.
- Carolyn's health insurance to be direct pay? Will discuss with Brad.

3 Points for Board from Staff

1. Storytime attendance is great, as high as 48 participants.
2. Wishlist of items for butterfly garden. Several donations for landscaping from local plant groups.
3. Spring through Cocalico.

3 Points from Board to Staff

1. Unruh Cruise night – Heidi will help
2. Northern Lancaster Chamber event
3. Updated Community Room Use policy

Motion to adjourn: Marj Hyrb, Curt Unruh. Approved. Meeting adjourned at 8:24 PM.

Next Regular Meeting: May 11, 2022 at 6:30 PM

Respectfully submitted by Hope Schmids, Secretary – AAL Board of Trustees

**SAVE THE DATE! MAY 20, 2022 FROM 4-8 PM
UNRUH INSURANCE CRUISE NIGHT IN DENVER**