

## Adamstown Area Library Trustees Meeting Minutes for February 9, 2022

### In Attendance

**Board:** Marj Hyrb, Jess McManimen, Cindy Mellinger, Brad Rauch, Hope Schmids, Curt Unruh, JJ Valerio, Anne Williams

**Staff:** Carolyn Reiste, Maribeth Donohue

**Friends:** Margaret Harting

**Meeting was held via Zoom and called to order at 6:30 PM by Anne Williams.**

**Secretary's Report** presented by Hope Schmids. Motion to accept: Cindy Mellinger, Jess McManimen. Approved.

**Treasurer's Report** presented by Brad Rauch. Motion to accept: Brad Rauch, Marj Hyrb. Approved.

**Friends** Member Margaret Harting met with Alex and DeLyn from Adamstown Borough on Monday. Weekly book sales until our last sale May 15 then 2 weeks to move things out. Space at sewer plant for storage offered. Commemorative bricks will need to be removed for new library. Two open houses planned. To date, cash \$834,998 to library, \$314,288 just from book sales.

Option 1 – end book sales, Amazon and Mad Hatter sales.

Option 2 – secure space in new library

While many details remain unknown at this point, board members expressed deep appreciation to the Friends and a strong desire to honor commitments to them in any new arrangement with the Borough.

**Director's Report** was presented by Carolyn Reiste. Most of the furniture has arrived so reading area is almost complete. Touch a Heart campaign with BRC = 450 handmade Valentines donated. Masks required during programming. We have earned gold star. Motion to accept: JJ Valerio, Curt Unruh. Approved.

### Old Business

**Borough Update** – Curt met Monday, email from Alex. Wish to sell existing building via auction by May and plan to build, possibly co-locate with library. Less office space, still has community room, eliminates storage. Not attached, breezeway or walkway between buildings. Asking permission for job trailer as temporary workspace. Would need electricity. They want to purchase land and have us lease it back. Anne and Curt will speak in more detail tomorrow.

**Update of Bylaws** presented by Cindy Mellinger. Motion to accept Hope Schmids, Brad Rauch. Discussion: Brad proposed changes:

- Article 5 number 6 “Any member of board of trustees shall have authority to sign check as approved by full board”
- Article 8, item 3 “Signed by such officer or officers authorized signers”

Motion to approve Marj Hyrb. Motion approved.

Brad suggested list of check signers be approved annually. Motion to review and approve list of check signers annually: Anne Williams, Jess McManimen. Motion to approve bylaws with approved revisions. JJ Valerio, Marj Hyrb. Motion approved.

Motion to remove John and Laura from list of check signers. Cindy Mellinger, Hope Schmids. Motion approved.

**Fundraising Update** – Anne reported fundraising committee met last week to discuss options to fill in fundraising gaps. Mitch requested to step back from golf outing, Marj is golf committee chair, Kathy Thren will handle admin.

Updated Committee Assignments – Anne Williams

Community Room Use Policy Update – Jess McManimen. Review next meeting.

### **3 Points for Board**

- Aubrey doing great in STEM; 92 kids at first event.
- Library has not yet received tax forms - submitted application helping patrons best they can
- Members First presented at staff meeting. Interested in partnering in future, financial literacy, possible prizes. Working on building that new relationship.

### **3 Points from Board**

- Borough update – any arrangement needs to support our relationship and commitment to Friends.
- Updated bylaws approved.
- Furnishing Wisdom campaign raised \$17,850. Anonymous donor \$20,000 received!

**Motion to adjourn Marj Hyrb, Jess McManimen. Meeting adjourned at 7:58 PM.**

**Next Regular Meeting: March 9, 2022 at 6:30 PM via Zoom**